

Guidelines for booking the Accommodation at NRCC Hostel

Step 1: Official request in the appropriate format completely filled and duly signed should be sent (**as hard copy**) by the concerned University Faculty / Officer (Indentor) to the office of the hostel, at least **7 days before** the arrival of the Guest.

Step 2: The NRCC hostel office will inform the Indentor within 2 working days, the unavailability / confirmation of accommodation.

Who can request accommodation in the NRCC Hostel?

Faculty (or) Non-teaching employee of the University of Hyderabad

Payment:

The accommodation charges (+18% GST) will be paid 100% in advance (non-refundable) at the time of check-in.

Accommodation category:

This is mandatory field in the form as the charges vary for each category.

1: NRCC / Chemistry Conference visitors (students/PhD/Postdoc)
2: Chemistry related research activity students
3: Any other PA/PhD/Post Doc fellows (registered with UoH)
4: Official visitors of Chemistry / UoH
5: Any other visitors (family / parents of students and employees)

Charges / Room rent (per day):

Category		Type of room (all rooms sharing with 2 beds)	Double occupancy (sharing)	Single occupancy
1	NRCC / Chemistry Conference visitors students/PhD/Postdoc)	Regular	Rs.200/- (per bed)	Rs.400/-
2	Chemistry related research activity students	Regular	Rs.200/- (per bed)	Rs.400/-
3	Any other PA/PhD/Post Doc fellows registered with UoH: Min 15 days	Regular	Rs.200/- (per bed)	Rs.400/-
	Less than 15 days booking	Regular	Rs.300/- (per bed)	Rs.500/-
Cat: 1, 2, 3	Min 30 days to 3 months booking (can be ext. to 6 months)	Regular	Rs. 5000/- (per bed)	Rs. 10000/-
4	Official visitors of Chemistry / UoH & Conference/Workshop visitors of other Schools / Departments of UoH	Regular	Rs.300/- (per bed)	Rs.500/-
5	Any other visitors (family / parents of students and employees)	Regular	Rs.300/- (per bed)	Rs.500/-
	Any visitor	Special (with AC)	Rs.400/- (per bed)	Rs.700/-